

**Boone County Conservation District**  
**Minutes of the Meeting of September 15, 2010**

**Index**

Roll Call and Call to Order	I
Minutes	II
Minutes of the August 18, 2010 Regular Meeting	
Financial Reports	III
August 2010	
Public Input	IV
Reports	V
District Affairs	VI
<ul style="list-style-type: none"><li>▪ Committee Appointments</li><li>▪ Ordinance 91 – Rules and Regulations Revisions</li><li>▪ Establish Firewood Rate for APF</li><li>▪ Illinois Clean Energy Foundation</li><li>▪ Peachtree Upgrade</li><li>▪ FY 2012 Levy</li></ul>	
Accounts Payable	VII
Adjournment	VIII

## Boone County Conservation District Meeting

September 15, 2010

### Minutes

#### I. Roll Call and Call to Order

The regular meeting of the Boone County Conservation District Board of Trustees was called to order by Board President John Todt at 5:00 p.m. on Wednesday, September 15, 2010, at 603 N. Appleton Rd., Belvidere, IL.

Roll call was taken and the following board members were present: George Thomas, Dave Sliktas, John Todt, and Bill Wolf. Board member Karl Winkler was absent. Also present were Attorney Deb Loos, Dan Kane, Mick Johnston, Cathie Johnson, Val Coduto, Josh Sage, and Tim Craig.

#### II. Minutes

##### Minutes of the August 18, 2010 Meeting

Upon motion by Dave Sliktas, seconded by Bill Wolf that the minutes stand as approved.

Poll votes were:	George Thomas – aye	Dave Sliktas - aye
	Bill Wolf – aye	John Todt - aye

#### III. Financial Reports

Director Kane reported that the income statement was incorrect. Cathie Johnson reported that Mr. Tures will be stopping by to correct the problem and then a new income statement will be printed.

Upon motion by George Thomas, seconded by Dave Sliktas that the financial reports for the month of September be approved and corrected.

Poll votes were:	George Thomas – aye	Dave Sliktas - aye
	Bill Wolf – aye	John Todt - aye

Board member Karl Winkler arrived at 5:15 p.m.

#### IV. Public Input

There was no public input offered at this meeting.

#### V. Reports

Reports were submitted for review with the board packets and are attached to the minutes.

#### VI. District Affairs

##### Committee Appointments

Upon motion by Karl Winkler, seconded by Dave Sliktas the following committee appointments be accepted:

Karl Winkler – Board Parliamentarian  
George Thomas and Dan Kane – Parks and Conservation Foundation  
Brad Peters (former board member) and Karl Winkler – Risk Management Committee  
John Todt – APF Steering Committee  
Karl Winkler and George Thomas – Finance Committee  
Dave Sliktas – Illinois Association of Conservation Districts Board



**Peachtree Update**

Office Manager Cathie Johnson reported that the updates were all complete with the exception of the correction needed on the income statement. Mr. Tures will be coming in to resolve that problem.

**FY Levy 2012**

Director Kane told the board that he was still waiting for some financial information from the County Clerks office so he was not able to complete the levy. The information should be coming soon and then the proposed levy will be sent to the board.

**VII. Accounts Payable**

Upon motion by George Thomas, and seconded by Dave Sliktas, that the bills as of the September 15, 2010 be approved and the treasurer directed to make payment.

Poll votes were:	George Thomas – aye	Dave Sliktas - aye
	Bill Wolf – aye	John Todt - aye
	Karl Winkler – aye	

**VIII. Adjournment**

Upon motion by Karl Winkler, seconded by Dave Sliktas, that at the hour of 6:15 p.m. the meeting be adjourned.

Poll votes were:	George Thomas – aye	Dave Sliktas - aye
	Bill Wolf – aye	John Todt - aye
	Karl Winkler – aye	

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

**BOONE COUNTY CONSERVATION DISTRICT**  
**FINANCIAL REPORT**  
**MONTH ENDING AUGUST 31, 2010**

	<b>Checking</b>	<b>Payroll</b>	<b>Illinois Fund</b>	<b>Total</b>
<b>Beginning Balance</b>	20,194.16	31,098.79	1,055,421.46	1,106,714.41
<b>Revenues</b>	3,179.00		221,662.79	224,841.79
<b>Expenditures</b>	33,059.30	81,162.34		114,221.64
<b>Transfer In</b>	38,000.00	63,901.21		101,901.21
<b>Transfer Out</b>	23,901.21		78,000.00	101,901.21
<b>Ending Balance</b>	<b>4,412.65</b>	<b>13,837.66</b>	<b>1,199,084.25</b>	<b>1,217,334.56</b>

Boone County Conservation District  
Income Statement  
For the Five Months Ending August 31, 2010

	Current Month Actual	Year to Date Actual	Year to Date Budget	Difference
Revenues				
PROPERTY TAXES	205,304.62	674,220.38	985,201.00	1,659,421.38
REPLACEMENT TAXES	1,337.64	35,864.75	65,000.00	100,864.75
INTEREST INCOME	170.53	434.24	3,000.00	3,434.24
Funds Trans. from Ex. Funds	0.00	0.00	72,284.00	72,284.00
Dog Tag Sales	500.00	2,873.50	6,000.00	8,873.50
RENT/LEASE	0.00	412.50	1,225.00	1,637.50
NATURE'S WINDOW	504.00	2,098.55	9,000.00	11,098.55
OTHER REVENUES	14,850.00	15,155.50	13,750.00	28,905.50
SUMMER CAMP PROGRAMS	2,175.00	4,851.00	27,500.00	32,351.00
SCHOOL EDUCATION PROGRAMS	0.00	1,480.00	2,500.00	3,980.00
PUBLIC EDUCATION PROGRAMS	0.00	2,271.50	600.00	2,871.50
AUTUMN PIONEER FESTIVAL	0.00	45.00	7,500.00	7,545.00
REVENUE TOTAL	\$ 224,841.79	\$ 739,706.92	\$ 1,193,560.00	1,933,266.92

As of: August 31, 2010

GI Account Summary Report  
Boone County Conservation District

<u>Account Number</u>	<u>Account Description</u>	<u>Current Period</u>	<u>Year to Date</u>	<u>Appropriation</u>	<u>Remaining</u>	<u>% used</u>
<b>LAW ENFORCEMENT</b>						
4020	COURT COSTS	\$ 0.00	\$ 0.00	\$ 600.00	600.00	0.00
	Totals	0.00	0.00	600.00	600.00	0.00
<b>PROFESSIONAL SERVICES</b>						
4500	PROFESSIONAL FEES AND SE	1,402.18	11,457.18	37,250.00	25,792.82	30.76
	Total	1,402.18	11,457.18	37,250.00	25,792.82	30.76
<b>ADMINISTRATIVE EXPENSES</b>						
5010	ADM. WAGES & SALARIES	19,215.36	70,456.32	165,333.00	94,876.68	42.61
5050	PAYROLL TAXES	1,469.97	5,389.89	12,647.97	7,258.08	42.61
5055	IMRF EXPENSE	1,959.97	7,186.56	16,863.97	9,677.41	42.61
5056	HEALTH INSURANCE	1,171.31	6,639.84	13,218.48	6,578.64	50.23
5060	PROPERTY TAXES	0.00	5,597.30	4,000.00	(1,597.30)	139.93
5080	TELEPHONE AND UTILITIES	1,340.29	6,917.82	19,460.00	12,542.18	35.55
5100	OFFICE EXPENSES AND SUPP	404.88	2,797.18	6,800.00	4,002.82	41.14
5110	INSURANCE	1,577.00	52,177.99	56,700.00	4,522.01	92.02
5135	CONF/TRAINING	145.00	1,519.05	5,050.00	3,530.95	30.08
5140	DUES	159.00	1,219.97	4,000.00	2,780.03	30.50
5146	COPY MACHINE LEASE & PRI	319.91	3,087.18	6,270.00	3,182.82	49.24
5155	EQUIP. PURCHASE	109.98	2,592.61	10,750.00	8,157.39	24.12
5156	EQUIPMENT REPAIR	0.00	0.00	1,000.00	1,000.00	0.00
5160	MISCELLANEOUS	534.43	1,866.02	4,440.00	2,573.98	42.03
5162	MEMORIALS	149.11	153.37	300.00	146.63	51.12
	Totals	28,556.21	167,601.10	326,833.42	159,232.32	51.28
<b>LAND MAINTENANCE</b>						
6305	WAGES - MAINTENANCE	13,979.62	53,773.70	127,363.00	73,589.30	42.22
6310	PAYROLL TAXES - MAINT.	1,084.49	4,261.65	9,743.27	5,481.62	43.74
6311	HEALTH INSURANCE	1,151.46	5,807.58	12,718.48	6,910.90	45.66
6312	IMRF EXPENSE	1,234.24	4,528.79	10,709.90	6,181.11	42.29
6325	BLDG., LANDSCAPE MAINT.	5,723.86	32,284.75	70,110.00	37,825.25	46.05
6330	UTILITIES	647.29	2,810.15	10,525.00	7,714.85	26.70
6340	FUEL	1,735.31	8,397.00	20,000.00	11,603.00	41.99
6350	LPT MAINTENANCE	0.00	0.00	4,600.00	4,600.00	0.00
6370	EQUIPMENT PURCHASE	0.00	1,072.98	5,000.00	3,927.02	21.46
6383	EQUIPMENT REPAIR	493.54	6,160.27	18,400.00	12,239.73	33.48
6384	EQUIPMENT RENTAL	0.00	640.30	2,300.00	1,659.70	27.84
6385	SMALL TOOLS AND SUPPLIES	109.73	9,254.93	15,600.00	6,345.07	59.33
6386	UNIFORMS	0.00	778.28	1,400.00	621.72	55.59
6395	OTHER	0.00	520.29	2,500.00	1,979.71	20.81
	Totals	26,159.54	130,290.67	310,969.65	180,678.98	41.90
<b>EDUCATION DEPARTMENT EXPENSES</b>						
7605	SALARIES/WAGES - EDUCATI	30,194.83	99,443.38	201,951.00	102,507.62	49.24
7610	PAYROLL TAXES	2,428.57	8,001.63	15,449.25	7,447.62	51.79
7611	HEALTH INSURANCE	1,764.26	8,971.07	25,936.96	16,965.89	34.59
7612	IMRF EXPENSE	1,712.75	6,278.35	14,821.21	8,542.86	42.36
7615	CAMP PROGRAMS	1,690.19	8,348.39	13,640.00	5,291.61	61.21
7620	SCHOOL EDUCATION PROGR	11.46	328.72	2,000.00	1,671.28	16.44
7625	PUBLIC EDUCATION PROGRA	97.47	445.07	3,550.00	3,104.93	12.54
7630	UNIFORMS	0.00	0.00	2,500.00	2,500.00	0.00
7635	EQUIPMENT	0.00	500.00	4,250.00	3,750.00	11.76
7640	DISPLAYS	26.40	618.41	2,075.00	1,456.59	29.80
7645	OTHER EXPENSES	0.00	62.00	750.00	688.00	8.27
7650	PUBLIC RELATIONS & INFOR	1,214.92	3,846.47	12,700.00	8,853.53	30.29
7651	ETHNIC HERITAGE GARDENS	286.98	989.37	6,000.00	5,010.63	16.49

As of: August 31, 2010

GI Account Summary Report  
Boone County Conservation District

<u>Account Number</u>	<u>Account Description</u>	<u>Current Period</u>	<u>Year to Date</u>	<u>Appropriation</u>	<u>Remaining</u>	<u>% used</u>
7652	VOLUNTEER RESOURCES	99.00	113.57	4,000.00	3,886.43	2.84
7654	AUTUMN PIONEER FESTIVAL	671.91	2,323.69	13,500.00	11,176.31	17.21
7656	NATURES WINDOW	1,048.52	3,147.06	13,000.00	9,852.94	24.21
7657	RIFFLES AND EDDIES	0.00	1,557.94	8,150.00	6,592.06	19.12
	Totals	41,247.26	144,975.12	344,273.42	199,298.30	42.11
<b>TOTAL CAPITAL IMPROVEMENTS</b>						
	Totals	0.00	0.00	0.00	0.00	0.00
<b>NATURAL RESOURCE MANAGEMENT</b>						
9504	SALARIES	12,534.23	45,508.44	96,613.00	51,104.56	47.10
9511	PAYROLL TAX	930.02	3,350.69	7,390.89	4,040.20	45.34
9514	UNIFORMS	213.30	984.34	1,000.00	15.66	98.43
9515	HEALTH INSURANCE	1,151.46	5,862.94	12,968.48	7,105.54	45.21
9520	DMRF EXPENSE	904.54	3,317.79	7,839.41	4,521.62	42.32
9523	ILL. NATURAL AREA INVENT	1,667.00	1,667.00	1,667.00	0.00	100.00
9524	ECOLOGICAL RESTORATION	130.65	1,010.05	27,200.00	26,189.95	3.71
9530	EQUIPMENT/SUPPLIES	0.00	1,200.00	2,700.00	1,500.00	44.44
	Totals	17,531.20	62,901.25	157,378.78	94,477.53	39.97
	Totals	\$ 114,896.39	\$ 517,225.32	\$ 1,177,305.27	660,079.95	43.93

Boone County Conservation District  
General Ledger

For the Period From Aug 1, 2010 to Aug 31, 2010

Filter Criteria includes: 1) ID: 1160-9. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jral	Trans Description	Debit Amt	Credit Amt	Balance
1160-9	8/1/10			Beginning Balance			1,334,116.66
CASH IN BANK-CROWS	8/1/10		GENJ	Interest	219.05		
				Current Period Change	219.05		219.05
	8/31/10			Ending Balance			1,334,335.71

Boone County Conservation District  
 General Ledger

For the Period From Aug 1, 2010 to Aug 31, 2010

Filter Criteria includes: 1) ID: 1100-8. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jral	Trans Description	Debit Amt	Credit Amt	Balance
1100-8	8/1/10			Beginning Balance			287,321.12
CHECKING-RESTRICTE	8/1/10		GENJ	Deposits	3,522.50		
				Current Period Change	3,522.50		3,522.50
	8/31/10			Ending Balance			290,843.62

Boone County Conservation District  
 General Ledger  
 For the Period From Aug 1, 2010 to Aug 31, 2010

Filter Criteria includes: 1) ID: 1200-9. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jral	Trans Description	Debit Amt	Credit Amt	Balance
1200-9	8/1/10			Beginning Balance			26,233.99
SCHOOHOUSE	8/1/10		GENJ	Donation	200.00		
				Current Period Change	200.00		200.00
	8/31/10			Ending Balance			26,433.99

Boone County Conservation District  
 General Ledger

For the Period From Aug 1, 2010 to Aug 31, 2010

Filter Criteria includes: 1) ID: 1080. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jral	Trans Description	Debit Amt	Credit Amt	Balance
1080	8/1/10			Beginning Balance			5,440.45
RESERVATION ACCOU	8/1/10		GENJ	Deposits	555.00		
	8/1/10		GENJ	Refunds		650.00	
				Current Period Change	555.00	650.00	-95.00
	8/31/10			Ending Balance			5,345.45

Boone County Conservation District  
 General Ledger

For the Period From Aug 1, 2010 to Aug 31, 2010

Filter Criteria includes: 1) ID: 1165-9. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jral	Trans Description	Debit Amt	Credit Amt	Balance
1165-9	8/1/10			Beginning Balance			3,561.61
ENGELSEN MEMORIAL	8/1/10		GENJ	Interest	0.88		
				Current Period Change	0.88		0.88
	8/31/10			Ending Balance			3,562.49

Boone County Conservation District  
Check Register  
For the Period From Sep 1, 2010 to Sep 30, 2010

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
13620	9/15/10	A.A. ANDERSON, INC.	1050	1,118.72
13621	9/15/10	ADVANCE AUTO PART	1050	28.14
13622	9/15/10	CASH - APF SEED MON	1050	800.00
13623	9/15/10	AVESIS	1050	77.49
13624	9/15/10	BARCO PRODUCTS CO	1050	234.35
13625	9/15/10	BOONE COUNTY JOUR	1050	57.60
13626	9/15/10	BOONE CTY SHOPPER	1050	169.20
13627	9/15/10	BELVIDERE ACE HAR	1050	37.94
13628	9/15/10	Berkley Net Underwriters	1050	1,573.00
13629	9/15/10	BLACKHAWK LAWN &	1050	121.90
13630	9/15/10	BLUE CROSS BLUE SHI	1050	4,847.94
13631	9/15/10	BILL MITCHELL	1050	125.00
13632	9/15/10	CHALLENGER'S 4-H CL	1050	50.00
13633	9/15/10	Cardmember Service	1050	2,948.61
13634	9/15/10	CITY OF BELVIDERE	1050	200.00
13635	9/15/10	CITY OF BELVIDERE	1050	1,735.31
13636	9/15/10	COMCAST CABLE	1050	188.41
13637	9/15/10	COMED	1050	685.92
13638	9/15/10	COMED	1050	131.82
13639	9/15/10	COMED	1050	55.47
13640	9/15/10	COMED	1050	22.31
13641	9/15/10	CONSERV FS INC.	1050	90.00
13642	9/15/10	DEBORAH S. LOOS	1050	500.00
13643	9/15/10	EUREKA TREE MOVER	1050	1,339.17
13644	9/15/10	FIRE & SAFETY EQUIP	1050	1,831.76
13645	9/15/10	FRONTIER	1050	19.13
13646	9/15/10	GARY PLAZYK	1050	150.00
13647	9/15/10	GAIL VYE	1050	35.00
13648	9/15/10	GEMPLER'S	1050	69.95
13649	9/15/10	HOMESTEAD FOLK TO	1050	139.85
13650	9/15/10	KISHWAUKEE RIVERF	1050	25.00
13651	9/15/10	LAWSON PRODUCT, IN	1050	645.42
13652	9/15/10	MANLEY MOTORS	1050	444.87
13653	9/15/10	MDC ENVIRONMENTA	1050	380.78
13654	9/15/10	MCHENRY CO. CONS.	1050	40.00
13655	9/15/10	MENARDS	1050	306.89

Boone County Conservation District  
Check Register  
For the Period From Sep 1, 2010 to Sep 30, 2010

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
13656	9/15/10	MOMCC	1050	220.00
13657	9/15/10	MR. GOODWATER	1050	15.00
13658	9/15/10	PNC	1050	76,162.34
13659	9/15/10	NORTH BOONE COMM	1050	3,439.50
13660	9/15/10	NICOR	1050	43.18
13661	9/15/10	NICOR	1050	38.97
13662	9/15/10	NATIONAL WILDLIFE	1050	33.90
13663	9/15/10	OFFICE COPY PRODUC	1050	1,770.82
13664	9/15/10	PAT GUSTAFSON	1050	42.89
13665	9/15/10	PAM STOCK	1050	25.88
13666	9/15/10	PAETEC	1050	12.83
13667	9/15/10	PETTY CASH	1050	205.17
13668	9/15/10	PROGRAMS PLUS	1050	25.00
13669	9/15/10	R.J. DANIELS	1050	1,681.11
13670	9/15/10	SCHMIDT TREE SERVI	1050	3,400.00
13671	9/15/10	SKYWARD PROMOTIO	1050	1,178.08
13672	9/15/10	STANDARD FOOD DIS	1050	199.20
13673	9/15/10	STATELINE PEST CON	1050	175.00
13674	9/15/10	SULLIVAN FOODS	1050	133.11
13675	9/15/10	TOM MELVILLE	1050	280.00
13676	9/15/10	UNITED SANITATION S	1050	560.00
13677	9/15/10	OFFICE EQUIPMENT FI	1050	319.91
13678	9/15/10	US CELLULAR	1050	535.06
13679	9/16/10	EMPLOYEE BENEFITS	1050	258.06
AL. BANK DEP. S	9/30/10	ALPINE BANK CORP. A	1050	82.98
AWD081	9/30/10	Ill. Municipal Retirement F	1050	3,951.59
AWDLICENSES02	9/30/10	ILL. DEPT. NATURAL R.	1050	3.00
<b>Total</b>				<u><u>116,019.53</u></u>